

TECHNICAL DESCRIPTION

The inputs

- Description and the financial plan of the convention
- Estimated and detailed budgets, as well as their calculation sheets
- The contracts, order forms and any other commitments
- The payments (ledger)

Structure of the budgets

The user may define the structure of the budget according to his own requirements:

- ✓ At the first level: the Project (defined by a Financial Agreement) has its own financial plan and its own currency.
- ✓ At the second level: the individual Financial Commitment has its own budget, different from the Project budget. This is expressed in only one currency, which may be different from the currency of the Project.
- ✓ At the third level : the Contracts are mandatory linked to a budget line of the Financial Commitment



Structure of the payments

Payments (disbursements) are always linked to a single Financial Commitment and may be made in several currencies.

They are :

- ✓ Linked to a contract, or
- ✓ Linked to a budget line (expenses with or without contracts); or
- ✓ Cash flow transactions directly linked to a Financial Commitment.

Several validation levels allow verifications and controls after data-entry.

The main outputs

The outputs allow clear. Efficient monitoring and following- up of the budget

- Follow-up of the budget (Global and Individual Financial Commitments)
- Nominal ledger and balance sheet
- Table of resources and uses
- Individual follow-up of contracts and suppliers
- Follow-up of inventory goods
- Statistical follow-up by agent and geographical area
- Operation follow-up

Exports in various formats (.pdf ou .xls) are possible.

Cost of the licence

SARA EDF PE : 1500 EUR per site.

SARA REGIONAL and SARA NSA: 1000 EUR per site those software work in addition with SARA EDF PE

SARA EDF NAO: 3.500 EUR per site this package can be used with SARA EDF PE and/or SARA REGIONAL / SARA NSA

SARA PROJECT MANAGER : 2.500 EUR per site.

A site is a unique project, in a single building, no matter the number of computer
Maintenance is free of charge the first year. Starting year 2, it costs 20% of the cost licence

Support and maintenance

A **support** may be proposed (please ask for a quotation) about:

- The Financial management
- EDF procedures
- Best use of SARA

The **maintenance** is for free the first year and covers

- Diagnosis of any SARA performance problem
- Fixing them
- Updating the program

Customization

M.D.2.I. can customize SARA in accordance with the special needs of a client or a country.

training

M.D.2.I. also provides customized training for every client organization

